

# THE AILEY SCHOOL

OFFICIAL SCHOOL OF ALVIN AILEY AMERICAN DANCE THEATER

## **FALL 2021 - EXTRACURRICULAR SPACE GUIDELINES** (as of 8.26.21)

### WHAT IS EXTRACURRICULAR SPACE:

- Cohorts (A, B, C, D, E, F, G, H, I, O) have a designated Extracurricular Space time, or, access to studio space for 1 hour and 20 minutes, 1x per week for rehearsals that relate to coursework in The Ailey School. (Cohorts J, K, L, M, N, P, Q, R do not have access to Extracurricular Space. Cohorts J, K, L, P, Q, R are new students and, therefore, do not have dance coursework to complete. Cohort M/N has a full schedule to fulfill ASPG credit hours. Please refer question/concerns to Mr. Moore, ASPG Rehearsal Director).
- Extracurricular Space is a SHARED studio reservation. Therefore, all members of a cohort are welcome to use the space during the designated time (see Exhibit A).
- Extracurricular Space may ONLY be used for rehearsals that relate to composition/performance coursework in The Ailey School.
- Extracurricular Space can NOT be requested for rehearsals for projects outside The Ailey School, including audition rehearsing and recording of personal projects. Outside guests are strictly prohibited and will not be permitted to enter the building.
- Extracurricular Space can NOT be requested for warm-up/cool-down before or after class.

### ATTENDANCE

- **To confirm attendance, students MUST complete the [Extracurricular Space Form](#) by 5:00 pm Est the day BEFORE the cohort's assigned time and MUST be completed weekly.** Form responses submitted weeks in advance of the designated time will not be accepted (i.e.: completing a form in February for attendance in March will not be accepted). The Extracurricular Space Form is available on the Google Classroom Bulletin Board.
- Students are welcome to attend their cohort's Extracurricular Space time every week throughout the Professional Division Fall (BFA: September 7<sup>th</sup> – December 10<sup>th</sup> / Non-BFA: September 7<sup>th</sup> – January 14<sup>th</sup>). Attendance is not mandatory.
- Upon entering the studio, students must scan their cohort's QR code to confirm they are in the studio.
- Students may ONLY attend Extracurricular Space for their assigned cohort (ie: students from Cohort A may attend only attend Cohort A's Extracurricular Space time on Thursday from 4:20 pm-5:40 pm.) Intermingling of cohorts is strictly prohibited.
- Students MUST arrive to the designated Extracurricular Space time ON TIME and students MUST stay in the studio for the entire class period. Late arrivals or early exits are not allowed.
- Students MUST exit the space at the designated time. Many Extracurricular Space times are at the end of the day. The Ailey School has a strict cleaning schedule and students are expected to exit on time.

**SUBJECT TO CHANGE**

# THE AILEY SCHOOL

OFFICIAL SCHOOL OF ALVIN AILEY AMERICAN DANCE THEATER

## CANCELLATION BY STUDENTS:

- To CANCEL your attendance, you must contact Emily Riehle via email at [eriehle@alvinailey.org](mailto:eriehle@alvinailey.org) a minimum of 2 hours prior to the scheduled reservation.
- NO SHOW POLICY: If you cancel via e-mail less than 2 hours prior to your Extracurricular Space or do not show up at the assigned time, you will be penalized. If this should happen a second time, you will lose the privilege of Extracurricular Space at The Ailey School for the semester.

## CANCELLATIONS BY THE AILEY SCHOOL:

- The Ailey School reserves the right to cancel Extracurricular Space at any time due to internal Ailey needs. In the event of a cancellation, The Ailey School will contact you via e-mail and/or phone. We only cancel rehearsals if absolutely necessary.

## RESERVATIONS DURING HOLIDAYS:

- The Ailey School is closed October 11 and November 25 - November 26. Extracurricular Space will not be available on those dates. BFA students do not have class on November 24 and Extracurricular Space will not be offered.

## HOUSE RULES

- Students MUST wear masks must be worn at all times.
- Students are expected to follow all safety guidelines put forth in Ailey Forward.
- To contact Studio Manager dial extension 9006 to reach security; security will page them over radio.
- If you have trouble with the sound system, contact the Studio Manager. Under no circumstances should you start disconnecting wires.
- There is NO food or drink, glass bottles, or chewing gum allowed in any studios. WATER ONLY.

***The use of Extracurricular Space is a privilege. If policies put forth in this guideline are not followed, Extracurricular Space will be cancelled for all cohorts.***

## EXHIBIT A - Extracurricular Space Assignments

- Cohort A – Thursday 4:20 pm-5:10 pm
- Cohort B – Wednesday 11:20 am-12:40 pm
- Cohort C – Friday 1:30 pm-2:50 pm
- Cohort D – Friday 11:30 am-12:50 pm
- Cohort E – Friday from 11:30 am-12:50 pm
- Cohort F – Wednesday 11:50 am-1:10 pm
- Cohort G – Friday 11:20 am-12:40 pm
- Cohort H – Wednesday 1:20 pm-2:40 pm
- Cohort I – Friday 11:20 am-12:40 pm
- Cohort O – Monday 11:20 am-12:40 pm