

Lauren Evans

From: Lauren Evans
Sent: Friday, December 18, 2020 11:21 AM
Cc: Tracy Inman; Melanie Person; Jim Paulson; Tiffany Barnes; Dawn Tricarico; 'Guillermo Asca'
Subject: UPDATE: Ailey COVID Testing Policies (New Year & Travel Protocol)

Dear Faculty/Musicians,

We hope you are all doing well and looking forward to the upcoming break. We wanted to take this opportunity to touch base with you about protocols for returning safely to the Ailey building after the winter break.

Our Medical Task Force has advised that it would be prudent for **all Ailey staff and students** to be re-tested for COVID-19 prior to their first day returning for in-building classes in the New Year. Depending on your schedule during January/February 2021 these are dates when you could be entering the building for the first time:

1. Beginning January 4, 2021 – Any PPAS faculty and musicians scheduled for in studio classes. Guillermo Asca is working with those faculty and musicians on this re-entry plan.
2. January 19 through 29, 2021 – Any Professional Division faculty and musicians who are scheduled to stream virtual classes in the building for the last 2 weeks of the fall semester.
3. Saturday January 23, 2021 – Any faculty and musicians who only have Junior Division in building Saturday classes.
4. Beginning Monday February 1, 2021 – First day of spring semester. Any Professional, Junior Division, or PPAS faculty and musicians who haven't entered the building as outlined in 1-3 above.

Proof of a negative COVID-19 **PCR Test*** is required no more than five (5) days prior to your first day entering into the building. Your results must be submitted to Toronda Miller, tomiller@alvinailey.org before you may enter the building. Also, we will continue utilizing the HealthCheck app and a temperature check at Ailey. Please be aware of the long lines at testing sites these days. Plan now what day you will be entering the building for the first time and what day 5 days prior to that you need to get your test.

***Important note about tests:** A PCR test is the most accurate and the only acceptable test for entry to the Ailey building. If you obtain a "rapid test" you must make certain to ask if the test is a 'nasal swab, PCR test' and not an antibody or antigen test. **You will not be allowed to return to the building without the correct type of test result.**

If you plan on traveling during the holidays, please read the guidelines set forth by Governor Cuomo on the [NY Forward](#) website. Please note: Regardless of any testing you get as a result of quarantine, **ALL AILEY STAFF MUST BE TESTED AGAIN FIVE DAYS PRIOR TO ENTERING THE BUILDING**. All test results should be emailed to Toronda Miller: tomiller@alvinailey.org

We reiterate that our plan is in compliance with Governor Cuomo's current guidelines and travel advisory information, and we urge you to check [NY Forward](#) for any updates to that information as it may change. As always, we will continue to communicate any updates directly to you.

Stay well and have a safe holiday!

The Ailey School Safety Task Force

Lauren Evans

From: Lauren Evans
Sent: Monday, January 11, 2021 1:02 PM
Cc: Tracy Inman; Melanie Person; Jim Paulson; Tiffany Barnes; Dawn Tricarico; 'Guillermo Asca'
Subject: UPDATE: Ailey COVID Testing Policy

On behalf of Marion Koltun:

Good morning,

As you are aware, from [the email on 12/18/20](#), all Ailey employees, students, and essential outside contractors/vendors entering the Ailey building in 2021 for the first time in 2021 (meaning even if you have entered the building before in 2020) must receive a PCR test 5 days before entering and return negative test results before entering. It is imperative that you plan your COVID test in order to be approved for return to the building for your first scheduled class.

In addition to the original correspondence, please note a new added option below:

Option 1: PCR Test 5 days before your first class and send your results to Toronda Miller (tomiller@alvinailey.org) before entering the building.

Option 2: If test results are not available prior to return, a RAPID PCR TEST AND RESULTS less than 5 days is acceptable.

Ailey has stated that if test results are not available in the first option (5-day test results), then the individual must wait until results are available to enter the building. This applies in the second option as well and there are no exceptions.

Have a safe and healthy week!

Marion

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