

Junior Division Virtual Training Program

Saturday In-Studio Procedures For Faculty and Musicians

IF YOU ARE TRAVELLING OUTSIDE OF NY STATE FOR THE HOLIDAYS, please refer to and follow state travel advisory guidelines available on [NY Forward](#) website.

Then, follow the Ailey School testing protocol for building re-entry:

BEFORE ARRIVAL

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WHEN:	WHAT TO DO:
Jan. 18th – 5 days prior to first day of in-person class	Take COVID-19 nasal swab PCR test.
Jan. 22nd – before 5pm	Submit test results to Levans@alvinailey.org . Download <i>HealthCheck</i> app to smartphone.
Jan. 23rd – Before leaving your home on first day of in-person classes	Answer questions in <i>HealthCheck</i> app before leaving home. Proceed to building if you receive a GREEN .
Day of Class	Locate studio assignment on ' Faculty & Musician Bulletin Board ' (<i>studio assignment listings will NOT be posted in the building</i>). Wear dance clothes underneath street clothes (<i>dressing rooms are not available</i>).

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ARRIVAL & ENTERING BUILDING

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ARRIVAL:	WHAT TO DO:
Arrive	As you approach the building, wear mask, stand in line maintaining and observing social distance markings upon entrance into the building.
Check In	Have phone ready with QR code screen open. Scan QR code from <i>HealthCheck</i> app. Get temperature taken by security member.
Proceed	Proceed directly to assigned studio; keep all belongings with you. *DRESSING ROOMS CLOSED

IN-STUDIO

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WHERE:	WHAT TO DO:
Assigned studio	Scan QR code for Faculty to 'sign-in' for payroll purposes to be compensated for class.
Assigned studio	Scan QR code for Faculty, enter name & email address, select class name, take attendance of students.
Locate social distance markings on floor	Remain on the periphery on the room while teaching; Students must remain in their boxes while dancing and wear their mask.
Sick Student in class	Notify Hall Monitor.

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DEPARTURE

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WHEN:	WHAT TO DO:
At the end of your last class	Ensure students over dress into street clothes in studio. Dismiss students socially distanced apart (students should not leave the room all at once).
At the end of your last class	After students have exited studio, proceed to ground floor exit; no lobby waiting areas.
Before exiting building	Scan <i>HealthCheck</i> QR code upon leaving.