

STUDIO SIZES

Studio Name	Square Footage	Notes
LLA	38' x 50'	Not available when The Aileygroup Theater is in use.
LLB	38' x 50'	Not available when The Aileygroup Theater is in use.
LLC	35' x 40'	A wood floor studio.
1A	30' x 45'	
1B	30' x 45'	
1C	40' x 45'	
2A	30' x 45'	
2B	30' x 45'	
5A	34' x 50'	Event space for 80-250 people when combined with 5B.
5B	34' x 60'	Event space for 80-250 people when combined with 5A.
6A	35' x 50'	
6B	33' x 50'	

- Each individual studio has a capacity of no more than 75 people total.
- We cannot confirm studio assignments in advance.
- Pricing is the same for each single studio. Please see the chart on the next page for details

RULES AND POLICIES

Rules for Events

- Smoking is not permitted anywhere in or around the building.
- Photography and Videography are not permitted anywhere in the building without prior written permission.

Catering Information

- You must bring in tables, chairs, linens, coat racks, etc. for your event. It is a bare space.
- We do have a limited number of tables and chairs for rent (to supplement a party rental).
Tables rent for \$10 each and chairs for \$2 each.
- At present, The Ailey Studios does not have a required in-house caterer. We can provide recommendations as requested.
- It is recommended that a pipe and drape or screens are brought in to mask the catering staging area.
- NO open flames are permitted anywhere in the building (including votive candles). Battery operated votives are permitted.
- Convection ovens and sternos are permitted. However, each room is only equipped with 2 twenty amp circuits.
Please be aware of the power needed to run your equipment.
- A member of your staff must be onsite to receive all deliveries.
- There is a freight elevator that is 9' x 4.5' with access to street level. It may be used to load in deliveries.
- It is required that one or two (TBD by Ailey) Ailey event laborers are hired from the time access to the space is scheduled until the Load out is complete. They are there to be the liaison between your event and the building.
- Ailey Event Laborers will: put down the protective floor covering; open the moveable 5A/5B wall; assist in the use of any simple lighting or sound equipment provided by Ailey and determined in advance of the event; set up tables and chairs rented from Ailey; answer any questions about do's and do not's in the space; oversee trash disposal; ensure that the studio is restored and ready for use by classes. Ailey Event Laborers are not bartenders or waitstaff.

Past Organizations who have held events at The Ailey Studios

Cornell Weill Medical College (sit down dinner for 220)
New York Choreographic Institute (Performance in Theater and Reception for 200 in studios)
Essence Magazine (reception for 200 people)
Claire Pettibone (Fashion Show)
Harvard University
Carnegie Mellon
Cal-Arts (Theater performance and cocktail reception in studios)
Davis Polk and Wardwell
Manhattan Institute for Psychoanalysis (Cocktail Reception with performance in the studios)
GLAAD – Gay and Lesbian Alliance Against Defamation (cocktail reception for 150)